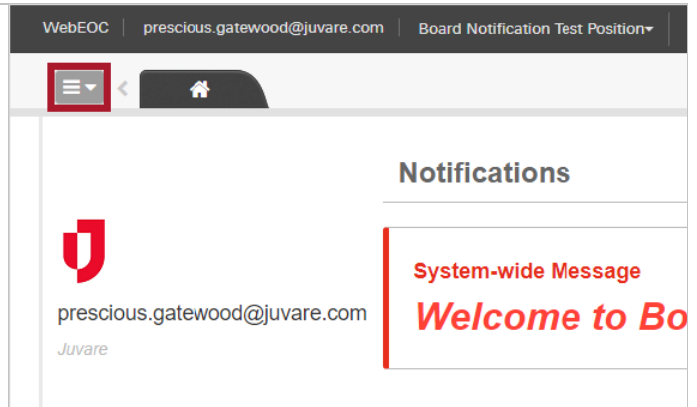


1.



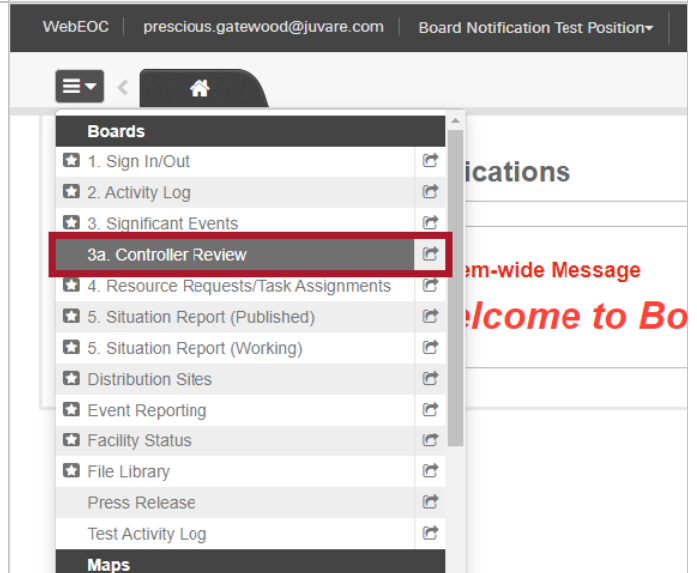
Click to open the **Control Panel**.



2.



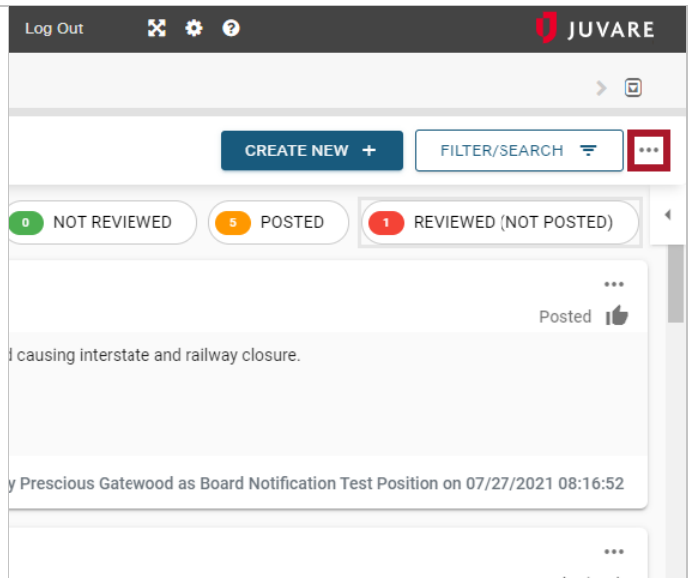
In the menu, select the **Controller Review** board.



3.



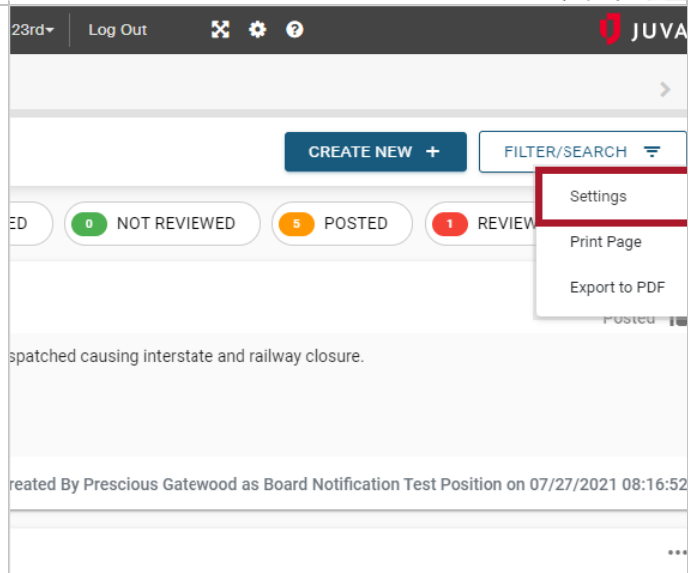
To access the feature menu, on the right, click the **ellipsis**.



4.



In the menu, click **Settings**.

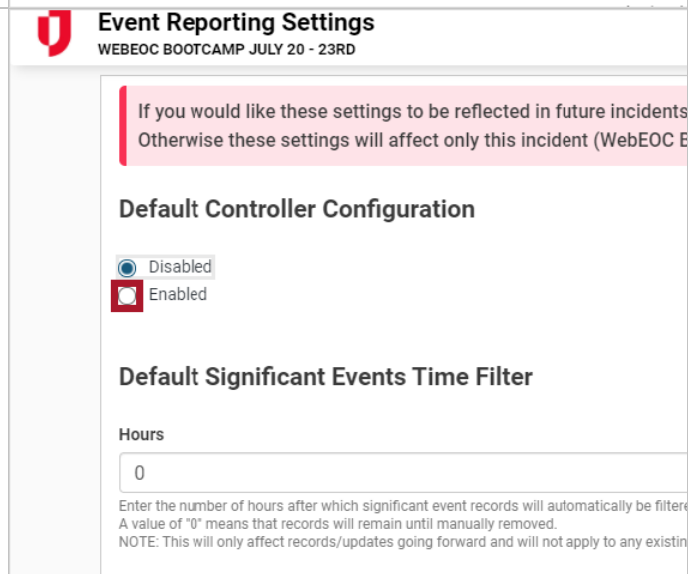


5.



As appropriate, choose to **Disable** or **Enable** Controller.

Note: This determines whether there will be an additional approval or review step before records are posted from the Activity Log to the Significant Events.



6.



Enter the number of **Hours** (after which significant event records will automatically be filtered out).

If you would like these settings to be reflected in future incidents, they should be saved while in the "Setup" incident. Otherwise these settings will affect only this incident (WebEOC Bootcamp July 20 - 23rd).

Default Controller Configuration

☐ Disabled
☒ Enabled

Default Significant Events Time Filter

Hours
0

Enter the number of hours after which significant event records will automatically be filtered out. A value of "0" means that records will remain until manually removed.
NOTE: This will only affect records/updates going forward and will not apply to any existing records (until they are updated).

CANCEL

Page 1 of 1 | Disable Refresh? | ©2021 E

7.



At the bottom, click **SAVE**.

CANCEL SAVE

©2021 ESI Acquisition, Inc. WebEOC

8



To review, for each activity, click the **ellipsis**.

0 NOT REVIEWED 5 POSTED 1 REVIEWED (NOT POSTED)

Posted

atched causing interstate and railway closure.

ted By Precious Gatewood as Board Notification Test Position on 07/27/2021 08:16:52

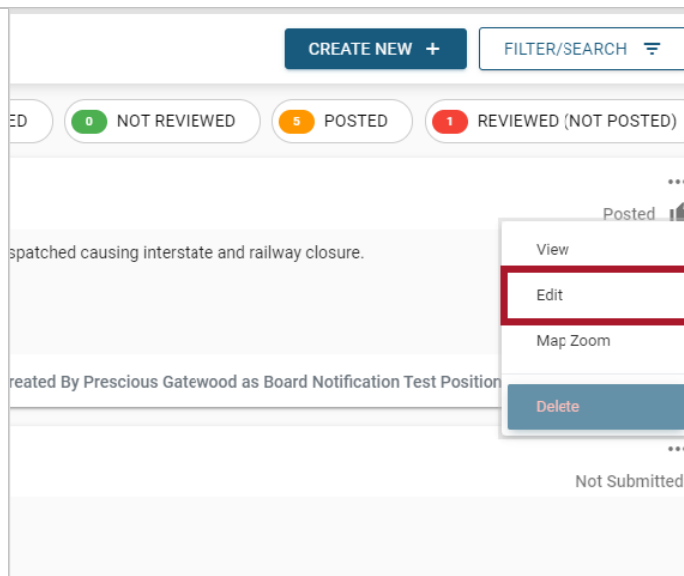
Not Submitted

©2021 ESI Acquisition, Inc. WebEOC

9



In the feature menu, Click **Edit**.



CREATE NEW + FILTER/SEARCH

0 NOT REVIEWED 5 POSTED 1 REVIEWED (NOT POSTED)

Dispatched causing interstate and railway closure.

Created By Precious Gatewood as Board Notification Test Position

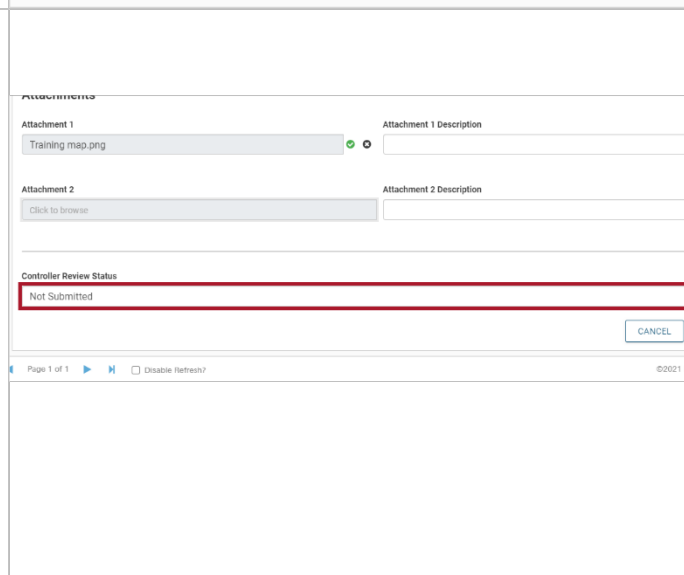
Not Submitted

View Edit Map Zoom Delete

10



Select the appropriate **Controller Review Status**.



Attachments

Attachment 1 Training map.png Attachment 1 Description

Attachment 2 Click to browse Attachment 2 Description

Controller Review Status Not Submitted

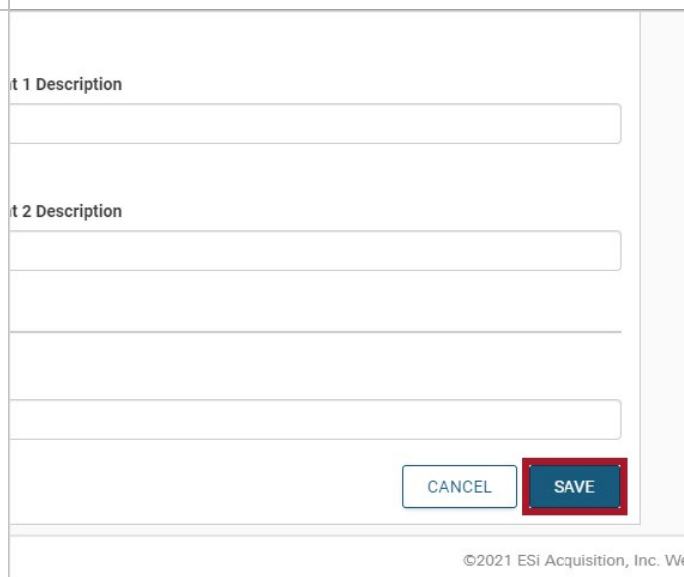
CANCEL

Page 1 of 1 Disable Refresh? ©2021

11



At the bottom, click **SAVE**.



Attachment 1 Description

Attachment 2 Description

CANCEL SAVE

©2021 ESI Acquisition, Inc. We